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HR 70-14  
Date: 2 May 2012

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26 May 1952

## STAFF CONFERENCE

Minutes of Meeting Held in Director's  
Conference Room, Administration Building  
Monday, 26 May 1952, at 1100 Hours

General Smith Presiding ✓

Frank G. Wisner, Deputy Director for Plans ✓  
Walter Reid Wolf, Deputy Director for Administration ✓  
Loftus E. Becker, Deputy Director for Intelligence ✓  
Robert Amory, Assistant Director for Research and Reports ✓  
~~James M. Andrews, Asst. Director for Collection and Dissemination~~ *Col. Moreau*  
George G. Carey, Assistant Director for Operations ✓  
H. Marshall Chadwell, Asst. Director for Scientific Intelligence ✓  
Kingman Douglass, Assistant Director for Current Intelligence ✓  
Richard Helms, D/Assistant Director for Special Operations ✓  
Sherman Kent, Assistant Director for National Estimates ✓  
Harold M. McClelland, Assistant Director of Communications ✓  
Gerald Miller, D/Assistant Director for Policy Coordination ✓  
James Q. Reber, Assistant Director for Intelligence Coordination ✓  
Col. Matthew Baird, Director of Training ✓  
~~Col. James H. Drum, A/Chief, Technical Services Staff, O/DD/Plans~~ *Lewis*  
J. S. Earman, Executive Assistant to the Director ✓  
Col. Sheffield Edwards, Deputy Assistant/Inspection and Security ✓  
Willard Galbraith, Office of the Inspector General ✓  
Col. Chester B. Hansen, Assistant to the Director ✓

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1. Progress

The Director stated he was very pleased with the way things in the Agency were going in general and particularly singled out the excellent results being obtained in the training program.

2. Submission of Reports to the Director

The Director stated that in those cases where he required a report on a matter, such report would be brief, to the point, admit errors (if any) and indicate remedial action taken. He emphasized the fact that these reports could be completely informal and, if time was of the essence, could be handwritten.

3. New Building

The Director noted that an appropriation for our new building was again being reconsidered and failing approval of this appropriation there was a possibility that CIA might secure another building which would house the Agency under one roof.

4. Medal for Freedom

The Director stated approval had been received for CIA to request the Secretary of Defense to award the Medal for Freedom to selected individuals on our recommendation. In this connection, he noted that steps were being taken to get approval for a CIA medal which would be awarded to selected military as well as civilian personnel assigned to this Agency.

5. Russian Propaganda on Bacteriological Warfare

Mr. Wisner recommended that those present read a copy of Ambassador Kennan's cable (State cable #1861) on the subject matter.

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6. Collection of Intelligence From Financial and Trade Matters

Mr. Becker noted he did not feel that collection of intelligence in the financial and trade fields was well coordinated and he planned to discuss this matter with the interested parties, including DD/A, sometime this week.

7. Future Assistant Directors' Meetings

Colonel Baird raised the question of future Assistant Directors' Meetings and the DCI stated he was agreeable to holding these meetings each week and he hoped that it would not be necessary for him to do all the talking.

8. Personnel Ceilings

Mr. Amory raised the question of personnel ceilings and asked whether the present ceilings would remain in effect for Fiscal Year 1954. The Director stated that the present ceiling was purely an arbitrary one and could and would be changed as the situation warranted. He went on to say that he would approve additional personnel for definite projects and programs, provided it could be proven to him that such activities were necessary in the furtherance of the CIA mission.

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